

**SUPERIOR DISTRICT LIBRARY
BOARD OF TRUSTEES REGULAR BOARD MEETING**

Location: Pickford Community Library

Date: September 23, 2021

Call to Order:

The meeting was called to order at 6:04 p.m. by President McClenny.

Roll Call:

Present: President Karen McClenny, Treasurer Cris Roll, Secretary Tim McConkey and Trustee Michelle Jarvie; Vice-President Sheila Bergdoll, and Trustee Jan Reelitz were absent, excused.

Also present: Lisa Waskin, SDL Director; Emily Hyde, Pickford Community Library Manager, and Jim Bolton, Pickford Library Building Committee

Public Comments on Agenda Items: None

Discussion/Acceptance of Agenda:

Motion for approval of the Agenda made by Trustee Roll, seconded by Trustee McConkey.

Discussion: None.

Motion passed unanimously.

Business Items:

Approval of Minutes from the August 26, 2021, Regular Board of Trustees Meeting

Motion for approval of the Minutes for the August 26, 2021, Regular Board of Trustees Meeting made by Trustee McConkey, seconded by Trustee Jarvie.

Discussion: None

Motion passed unanimously.

Financial Reports from August 2021:

Motion by Trustee Jarvie to accept the August 2021, Financial Reports. Seconded by Trustee Roll.

Discussion: Director Waskin stated that there was no unusual activity on the Financial Reports and that the audit had been conducted the first week of September, and all seemed to go well for Angie's first audit.

Motion passed unanimously.

Payment of Bills:

Following a review of the expenses, motion by Trustee McConkey, seconded by Trustee Roll to approve payment of the bills as presented.

Discussion: None

Motion passed unanimously

Information Items:

A. Library Director's Report:

1. Covid Response Plan Revision – Director Waskin shared the updated version of the Response Plan for Covid. The previous plan had been approved in June of 2020, and needed to be updated to include changes to mandates and vaccinated individuals. Director Waskin will be adding wording to the Covid Protocols and Policy to include Pandemic Emergency Leave for staff to also take time to care for dependents who need care after testing positive, or needing to quarantine after exposure to a positive individual.

2. Superiorland Cooperative Board Member – Trustee Roll will be stepping down from the Superiorland Cooperative Board. Trustee McConkey has agreed to fill the vacant seat, representing the Superior District Library

3. Board Meeting Schedule for 2022 – Director Waskin put together a schedule for the dates and locations for the 2022 Board meetings, and checked with all of the managers to make sure it would work with their schedules.

Treasurer's Report: None

B. **Board President Comments:** President McClenny expressed thank yous to all of the library staff and managers at how well they had been doing in spite of all of the challenges related to Covid.

C. **Committee Reports:** None

D. **Communications:** Director Waskin shared a Thank you note from Tom and Debbie Lehman's children regarding the memorial bench and Little Free Library which were dedicated to them at the Bayliss Library on September 3rd. Bayliss also received a Thank you note from a patron who was assisted by a staff member on filling out all of the paperwork to be able to enter Canada, and how smoothly it all went for her because of the help. Director Waskin also shared an email from a patron regarding the great job that Children's Librarian, Sabrina Neveu, was doing at Bayliss, and advised the library to "keep her."

Action Items:

Unfinished Business:

None

New Business:

Discussion/Approval of Covid Response Plan Revision – A motion was made by Trustee McConkey to approve the Covid Response Plan Revision. Motion was seconded by Trustee Roll.

Discussion: None

Motion passed unanimously

Discussion/Approval of Tim McConkey as the New Superiorland Cooperative Board Member - A motion was made by Trustee Jarvie and seconded by Trustee Roll to approve the appointment of Trustee Tim McConkey as the new board member on the Superiorland Cooperative Board.

Discussion: None

Motion passed unanimously

Discussion/Approval of Board Meeting Schedule for 2022 – A motion was made to approve the Board Meeting Schedule for 2022 by Trustee Jarvie, and seconded by Trustee Roll.

Discussion: None

Motion passed unanimously

Trustees' Comments: None

Public Comments on Other Matters: Director Waskin discussed the changes to the upcoming board meeting locations and dates. She advised that the next three meetings would be held on the third Thursday, and not the fourth. She also shared that October's meeting had changed venues. The October Board Meeting will be on Thursday, October 21st at 6pm at the Drummond Island Library, and the November meeting would now be held at the Les Cheneaux Community Library on November 18th at 6pm. December's meeting would still be held at Bayliss on December 16th.

Adjournment:

Motion made by Trustee McConkey, seconded by Trustee Roll, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 6:40 p.m.

Respectfully Submitted

Lisa Waskin

Lisa Waskin, District Director

Superior District Library

*Next Superior District Board meeting is scheduled for 6:00pm on Thursday, October 21, 2021, at the Drummond Island Library